



## ADP Consumer Health and Spending Accounts

# Your Flexible Spending is New and Improved!



As part of our continued efforts to help you better manage your spending account, ADP is introducing a **NEW** website with **IMPROVED** account features and better communications. We are confident these enhancements will make it easier than ever to get the most from your spending account.

## What's New

**[myspendingaccount.adp.com](https://myspendingaccount.adp.com) is your new website.**

(If you have difficulty navigating from this link, please copy and paste the URL directly into your web browser address bar.) **IMPORTANT:** Whether you are a new participant or a previous FSA account holder, you will need to register on the new site and create your login for online access to your spending account(s). The process is quick and easy. Just go to the new site and click on the link "New Users-Register Here."

### New Website Features

- User-friendly appearance and easy navigation
- Account summary and account balance at your fingertips! You will easily see how much you elected, how much has been paid, what's pending and how much is available.
- Online claims processing
- Claim status alerts and notifications with important information about your account
- The ability to quickly search for claims, payments and contributions

### Improved Communications

- **E-mail Notifications:** Provide your e-mail address online and we will let you know when activity occurs on your account.
- **Account Statement:** Your quarterly account statement now highlights important account information.

## Important Information and Action Items

- **Direct Deposit:** If you currently use direct deposit, your information will transfer to the new website. If you have any changes to your direct deposit information, you will need to make the updates on the new website.
- **Claim Submissions:** As of the move to the new website, all claims including any remaining claims for the previous plan year, should be filed through the new website or by downloading a claim form from the new website and faxing/ mailing to the number/ address on the form. Please allow 3-5 business days for claims and reimbursement processing.

**Note:** All account information for the new plan year as well as the previous plan year is available at **[myspendingaccount.adp.com](https://myspendingaccount.adp.com)**.

### Have Questions?

Call **1-866-871-0773**  
if you need assistance with:

- Online account registration
- Website navigation
- Account balance information
- Transaction history

**8:00 a.m. - 8:00 p.m, ET,  
M-F, excluding holidays**

### Get Reimbursed Faster with Direct Deposit!

**Use Direct Deposit to a checking or savings account and get your reimbursement faster.  
Sign up online!**